



Accounting Manager

Speck Pumps is a small manufacturing company in Jacksonville, Florida employing up to 35 people. The manufacturing facility assembles, tests and packages pumps, filters, equipment packs, jet systems and related equipment for swimming pools and spas. It distributes throughout North and South America. The parts for the assembly process are supplied by other sister companies in Germany, Spain, South Africa and China.

Speck is looking for a sharp, detailed oriented individual to manage the accounting department and administration functions of the company. Incumbent will ensure statutory compliance as well as financial advice and support. This position reports to the President.

(Please forward a cover letter with your salary requirements to be considered)

Primary Duties and Responsibilities:

- Oversight of accounting staff to include accounts payable, accounts receivable, payroll and receptionist.
- Responsible for reconciliation of petty cash, collections and financial reporting functions, month end closing processes, journal entries, account reconciliations, variance analysis.
- Participate in the annual audits for Workers Compensation and General Liability.
- Skills required:
 - Broad understanding and experience with fixed assets, reconciliations, month-end/year-end close, general ledger, financial statements and analysis.
 - Experience with Syspro, SAP or similar ERP software.
 - Strong computer software knowledge, MS Excel, (Access and Crystal Reports a plus).
 - Ability to work independently and take initiative, set priorities and see projects through completion.
 - Strong organizational, written and verbal communication skill.
 - People and team management experience.
 - Experience required:
 - 4-year degree in Accounting or an emphasis in accounting
 - 3 – 5 years' experience in a manufacturing environment.

For more information, contact careers@speck-pumps.com